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THRU : Deputy Director (Administration)
: Chief, Classification and Wage Division, Personnel Office
Assistant Director for Operations

Request for Reallocation of Two Positions on
T/O of Foreign Documents Division

1. To meet the needs of consumer offices, FDD established a Linguist Consultation Service on a trial basis 24 November 1952 in A building. This was staffed by two accomplished intelligence officers capable of covering a range of twenty languages.

2. The service was found to be valuable to OSI, OSI, OSI, and OSI, and popular with their analysts. After three months of operations, on 20 February 1953, I addressed a memorandum to the Assistant Directors of the offices concerned asking whether they desired continuation of the service. In response the consumer offices have unanimously expressed their satisfaction and urged that it be continued on a permanent basis.

3. These officers must have a wide range of languages, high qualifications as intelligence officers, and a thorough knowledge of the intelligence organization and its current requirements for information. They must be capable of (a) rendering quick evaluation of foreign language documents presented to them; (b) giving advice on problems concerning foreign documents and FDD services; (c) conducting tactful liaison; (d) recommending and establishing justification for priorities for requirements on FDD; and (e) expediting requirements on FDD and arranging contacts between analysts and FDD officers.

4. It is therefore requested that on the table of organization for Foreign Documents Division two GS-13 positions for Linguist Consultation Service be established under the office of the Chief, FDD, by deleting from USAD Branch, and Eastern European Branch, positions K777.03 and A-776.

FDD - 1 April 1953

GEORGE J. CARNEY

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